



3111 Fortune Way | Suite B4 &13 | Wellington, FL 33414
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Fax: 1-866-230-0259 | International Fax: 561-420-0909
<http://www.foresttrailacademy.com>

Required Documents Checklist

If these required documents are not submitted within 7 days of enrollment, the student's account will be placed on hold/inactive status until receipt of all applicable documents. Please check all that has been submitted to Forest Trail Academy.

Student Required Documents

Student Name: _____ Entering Grade Level: _____

- Complete & Sign Pages 2-5
- Student Photo (*Any photo clearly showing the student's face is acceptable*)
- Copy of the Student's Birth Certificate
- Official/Unofficial Copy of Transcript/Report Card
- Individualized Education Plan (IEP)/504 Plan (*If applicable*)

Parent Required Documents

Parent/Guardian Name: _____

- State ID, Driver's License, Passport (*Government issued photo ID*)

Third Party Documents (*If there is a third party paying on behalf of the student, we need the following from him/her*)

Name: _____

- State ID, Driver's License, Passport (*Government issued photo ID*)
- Sign and Date the Authorization Form

MAILING INSTRUCTIONS:

Print, complete, and sign all sections of these forms then mail to:
Forest Trail Academy
3111 Fortune Way
Suite B4 &13
Wellington, FL 33414

FAXING INSTRUCTIONS:

Print, complete, and sign all sections of these forms then fax to:
1-866-230-0259
International Fax: 561-420-0909

E-MAIL INSTRUCTIONS:

Print, complete, and sign all sections of these forms then e-mail to:
service@foresttrailacademy.com