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## **Required Document Checklist**

*If these required documents are not submitted within 7 days of enrollment, the student's account will be placed on hold/inactive status until receipt of all applicable documents.*

### **Student:**

- Copy of Student Photo (*K-12 only*)
- Copy of Birth Certificate (*All programs*)
- Official/Unofficial Copy of transcript/records (*K-12 only*)
- Complete & Sign Page(s) 1, 2, 3 & 4 (*All programs*)
- NCAA Initial Eligibility Requirements Analysis Agreement  
(*Optional service for student athletes only*)
- Proof of bachelor's degree or professional teaching license  
(*Correspondence/Book Students*)

### **Parent:**

- State ID, Drivers License, or Passport (*K-12 only*)

If there is a third party paying on behalf of the student, we need the following:

### **Third Party:**

- State ID, Drivers License, or Passport (*Government ID*)
- Authorization Form